

**AUTHORIZED SIGNATURES, MAILING ADDRESSES AND TELEPHONE NUMBERS  
FOR FISCAL MATTERS**

\_\_\_\_\_  
(Contractor)

A. The policy is that all original budgets must bear the signature of the Board Chairperson or Executive Director. The signature of these individuals is:

Board Chairperson or President (Required of private contractors. Optional for public contractors)	Executive Director, Public Entities only (May substitute for Board Chairperson)
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\_\_\_\_\_  
(Type Name)

\_\_\_\_\_  
(Type Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

B. The policy is that authorization to review and sign budget revisions may be delegated. Delegation is limited to:

<u>Title</u>	<u>Name</u>	<u>Signature</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

C. Following is the name and address of the individual to receive fiscal correspondence and reports (i.e., Budget Documents, UAS Monthly Revenue and Expenditure Reports)

\_\_\_\_\_  
(Name and Title)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Telephone)